



Regional Transportation Agency of Central Maryland
Fiscal Year 2021 Draft Budget
Updated 4/9/2020

Budget FY 2021 v10

	Actual FY 2018	Budget FY 2018	Actual FY 2019	Budget FY 2019	Forecast FY 2020	Budget FY 2020	Draft Budget FY 2021	Delta FY 21 and FY 20 Budget		Comments
Income										
Farebox Revenue - Cash	949,906	1,307,757	812,702	953,099	541,381	914,274	774,600	-139,674	-15%	Trend, cash fares have declined year over year and for FY 2020, cash fares are down 18% compared to budget
Ticket Revenue	322,750	317,993	364,066	291,851	289,297	285,468	374,250	88,782	31%	Trend, ticket revenue has outperformed the budget year over year and for FY 2020, ticket revenue is up 45% compared to budget
Advertising Commission	112,590	120,000	94,201	130,000	59,995	120,000	91,400	-28,600	-24%	Advertising revenue has not met expectations the past few fiscal years
Miscellaneous Revenue	33,659	0	43,248	500	250	500	500	0	0%	No change
Proceeds sale of assets	3,975	0	4,002	0	0	0	0	0	0%	Not anticipating any sales of assets
Partner Subsidy Revenue	13,906,192	0	13,782,119	14,606,123	13,200,001	0	0	0	0%	No change
Insurance proceeds	6,138	0	91,846	42,000	15,998	42,000	42,000	0	0%	No change
HC Risk Management/Deductible	0	100,000	17,015	70,000	0	0	0	0	0%	No change
In-Kind Rent Revenue 8800	600,000	0	600,000	600,000	0	0	0	0	0%	No change
HC Grant - APC	0	0	153,675	0	0	0	0	0	0%	No change
Total Income	15,935,209	1,845,750	15,962,873	16,693,573	14,106,922	1,362,242	1,282,750	-79,492	-6%	
Expense										
Operations Personnel Costs	7,447,477	7,558,843	7,731,471	7,764,820	7,910,275	8,093,882	8,710,566	616,684	8%	Budgeted for drivers to be fully staffed, an increase of 7 FTE's
Non-Personell Opearations Cost	2,937,354	2,665,563	3,094,753	3,101,427	2,422,433	2,927,216	2,744,732	-182,484	-6%	Delta due to fuel cost
56320 - Maintenance - Training	5,308	11,020	7,973	12,000	12,000	12,000	12,000	0	0%	
Maintenance Personnel Costs	1,401,537	1,441,197	1,365,828	1,557,145	1,423,523	1,553,126	1,586,249	33,123	2%	FTE's remain the same, reflects an increase in wages and benefits
Non-Personell Maitenance Cost	1,404,513	1,762,903	1,148,011	1,614,650	1,320,525	1,604,650	1,658,600	53,950	3%	Moderate increase in Outside Service Repairs, Batteries and Small Tools and Equipment
General & Administrative Personell Cost	1,072,416	1,140,846	897,766	1,072,950	936,466	1,133,102	1,204,446	71,344	6%	FTE's increased by 1, also reflects benefits increase
Non-Personell General & Administrative Cost	1,567,921	1,024,099	1,635,010	1,533,766	958,029	957,074	994,059	36,985	4%	Maintenance and Janitorial
76063 - Legal	39,033	15,000	60,160	25,000	72,145	35,000	55,400	20,400	58%	
Professional Fees	53,239	36,700	82,145	44,815	91,820	54,815	75,215	20,400	37%	Increase in Legal Fees expense
Total Expense	15,884,457	15,630,151	15,954,984	16,689,573	15,063,071	16,323,865	16,973,867	650,002	4%	
Net Ordinary Income	50,752	-13,784,401	7,889	4,000	-956,149	-14,961,623	-15,691,117	-729,494	5%	

FY 2021 Draft Budget

Hourly Cost

Proposed 03/06/2020, Updated 03/25/20

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Indirect Costs (Fixed)	Budget	FR	PT	FR	PT
Operation IT Swiftly	\$ 150,000	60%	40%	\$90,000	\$60,000
Contracting CAB's	\$ 305,400	0%	100%	\$0	\$305,400
Safety Culture Expense	\$ 4,000	80%	20%	\$3,200	\$800
Printing-Fare Media, schedules, maps	\$ 60,000	78%	22%	\$46,800	\$13,200
Vehicle Reg & Lic Fees-Oprs + emissions	\$ 1,750	80%	20%	\$1,400	\$350
Misc Expenses - Operations	\$ 49,700	68%	32%	\$33,796	\$15,904
Bus Stops and Shelter Maintenance	\$ 90,245	100%	0%	\$90,245	\$0
Bus Stop - Electric	\$ 2,000	100%	0%	\$2,000	\$0
Fuel Cost - Electric Bus	\$ 6,300	100%	0%	\$6,300	\$0
Leased Service Vehicles	\$ 27,631	78%	22%	\$21,552	\$6,079
General & Admin Personnel Costs (Sub-total)	\$ 1,204,446	78%	22%	\$939,468	\$264,978
Facilities (Sub-total)	\$ 477,759	78%	22%	\$372,652	\$105,107
Travel	\$ 2,000	78%	22%	\$1,560	\$440
Telephone (Subtotal)	\$ 66,800	78%	22%	\$52,104	\$14,696
Insurance excluding vehicles	\$ 22,100	78%	22%	\$17,238	\$4,862
IT Expense (subtotal)	\$ 131,800	78%	22%	\$102,804	\$28,996
Office Supplies	\$ 16,900	78%	22%	\$13,182	\$3,718
Postage	\$ 6,900	78%	22%	\$5,382	\$1,518
Armored Car Services	\$ 7,000	78%	22%	\$5,460	\$1,540
Employee Health and Welfare	\$ 4,500	78%	22%	\$3,510	\$990
Advertising & Promos	\$ 147,000	78%	22%	\$114,660	\$32,340
Other Services - General Admin	\$ 6,000	78%	22%	\$4,680	\$1,320
Supplies (Other)-Gen Admin	\$ 1,000	78%	22%	\$780	\$220
Bank Service Charges	\$ 6,100	78%	22%	\$4,758	\$1,342
Fees and Fines	\$ 3,000	78%	22%	\$2,340	\$660
Dues & Subscriptions - Gen Admin	\$ 4,000	78%	22%	\$3,120	\$880
Payroll Processing	\$ 37,400	78%	22%	\$29,172	\$8,228
Professional Fees (Subtotal)	\$ 75,215	78%	22%	\$58,668	\$16,547
Total	\$2,916,946			\$2,026,831	\$890,115
Direct Costs (Variable)	Budget	FR	PT	FR	PT
Operations Personnel Costs	\$ 8,710,566	78%	22%	\$6,794,241	\$1,916,325
Fuel Diesel	\$ 783,000	100%	0%	\$783,000	\$0
Fuel Unleaded	\$ 400,000	40%	60%	\$160,000	\$240,000
Fuel State Taxes	\$ 148,821	90%	10%	\$133,939	\$14,882
Fuel Tax Rebate MD	\$ (148,821)	90%	10%	(\$133,939)	(\$14,882)
Fuel Federal Taxes	\$ 78,906	60%	40%	\$47,344	\$31,562
Insurance Vehicle	\$ 785,800	62%	38%	\$487,196	\$298,604
Maintenance Cost (subtotal)	\$ 3,244,849	79%	21%	\$2,563,431	\$681,418
Recruiting & Training (subtotal)	\$ 53,800	78%	22%	\$41,964	\$11,836
Total	\$14,056,921			\$10,877,176	\$3,179,745

FY 2021 Draft Budget

Hourly Cost

Total Expense Not Including Mngt Fee	\$16,973,867	\$12,904,007	\$4,069,860
Operating Expenses	Budget	FR	PT
Indirect Costs (fixed)	\$2,916,946	\$2,026,831	\$890,115
Indirect Cost Per Hour		\$14.72	\$14.62
FT Management Fee	\$972,502	\$674,287	\$298,215
FT Management Fee Cost Per Hour		\$4.90	\$4.90
Subtotal Indirect Cost	\$3,889,448	\$2,701,118	\$1,188,330
Total Indirect Cost Per Hour		\$19.62	\$19.52
Sub-total Direct Costs	\$14,056,921	\$10,877,176	\$3,179,745
Direct Hourly Rate		\$79.01	\$52.22
TOTAL EXPENSES	\$17,946,369	\$13,578,294	\$4,368,075
FULLY LOADED HRLY COST		\$98.62	\$71.74

Total Operating Hours

Fixed Route Hrs	137,677	69%
Paratransit Hrs	60,890	31%
Total	198,567	

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Allocation

Proposed 03/06/2020, Updated 03/25/20

Route	Total Service Hours	Anne Arundel %	Anne Arundel Hours (Annual)	Howard %	Howard Hours (Annual)	Laurel/Prince George's %	Laurel/Prince George's Hours (Annual)	Anne Arundel	Howard	Laurel/Prince George's	Total Cost by Route
301	4,273	0%	-	0%	-	100%	4,273	\$0	\$0	\$421,384	\$421,384
302	9,924	0%	-	0%	-	100%	9,924	\$0	\$0	\$978,745	\$978,745
401	10,521	0%	-	100%	10,521	0%	-	\$0	\$1,037,574	\$0	\$1,037,574
402A/B	7,776	0%	-	100%	7,776	0%	-	\$0	\$766,945	\$0	\$766,945
403	6,034	0%	-	100%	6,034	0%	-	\$0	\$595,105	\$0	\$595,105
404	5,806	0%	-	100%	5,806	0%	-	\$0	\$572,633	\$0	\$572,633
405	10,353	0%	-	100%	10,353	0%	-	\$0	\$1,021,037	\$0	\$1,021,037
406	3,375	0%	-	100%	3,375	0%	-	\$0	\$332,807	\$0	\$332,807
407	16,650	0%	-	100%	16,650	0%	-	\$0	\$1,642,115	\$0	\$1,642,115
408	12,143	0%	-	100%	12,143	0%	-	\$0	\$1,197,589	\$0	\$1,197,589
409	9,368	0%	-	90%	8,431	10%	937	\$0	\$831,515	\$92,391	\$923,905
414	3,332	0%	-	100%	3,332	0%	-	\$0	\$328,615	\$0	\$328,615
501	12,704	20%	2,541	80%	10,163	0%	-	\$250,579	\$1,002,315	\$0	\$1,252,893
502	10,786	82%	8,845	0%	-	18%	1,942	\$872,321	\$0	\$191,485	\$1,063,806
503	14,633	0%	-	83%	12,145	17%	2,488	\$0	\$1,197,807	\$245,334	\$1,443,141
504	-	92%	-	8%	-	0%	-	\$0	\$0	\$0	\$0
ADA PG	1,788	0%	-	0%	-	100%	1,788	\$0	\$0	\$128,266	\$128,266
ADA - AA	252	100%	252	0%	-	0%	-	\$18,078	\$0	\$0	\$18,078
ADA HC	25,057	0%	-	100%	25,057	0%	-	\$0	\$1,797,518	\$0	\$1,797,518
GENERAL PT	33,793	0%	-	100%	33,793	0%	-	\$0	\$2,424,214	\$0	\$2,424,214
FIXED ROUTE TOTAL	137,677		11,386		106,729		19,563	\$1,122,900	\$10,526,057	\$1,929,339	\$13,578,295
ADA & PT TOTAL	60,890		252		58,850		1,788	\$18,078	\$4,221,732	\$128,266	\$4,368,075
SYSTEM TOTAL	198,567		11,638		165,579		21,351	\$1,140,978	\$14,747,788	\$2,057,605	\$17,946,410

*Connect-A-Ride \$3,907,076

	Service Hours	Cost Per Hour	Operating Expense Sub-total	Farebox/Ticket Revenue	Advertising & Misc. Revenue	Revenue Sub-total	Jurisdictional Subsidy	% Total Op Expense
Anne Arundel County	11,386	\$98.62	\$1,122,900	\$117,200	\$7,678	\$124,878	\$998,022	
	252	\$71.74	\$18,078	\$7,800	\$170	\$7,970	\$10,108	
	11,638		\$1,140,978	\$125,000	\$7,848	\$132,848	\$1,008,130	6.4%
Howard County	106,729	\$98.62	\$10,526,057	\$576,750	\$71,971	\$648,721	\$9,877,336	
	25,057	\$71.74	\$1,797,518	\$120,100	\$16,897	\$136,997	\$1,660,521	
	33,793	\$71.74	\$2,424,214	\$131,400	\$22,788	\$154,188	\$2,270,026	
	165,579		\$14,747,788	\$828,250	\$111,655	\$939,905	\$13,807,883	82.2%
Laurel/Prince George's County	19,563	\$98.62	\$1,929,339	\$186,200	\$13,192	\$199,392	\$1,729,947	
	1,788	\$71.74	\$128,266	\$9,400	\$1,206	\$10,606	\$117,660	
	21,351		\$2,057,605	\$195,600	\$14,397	\$209,997	\$1,847,607	11.5%
Fixed Route	137,677	\$98.62	\$13,578,295	\$880,150	\$92,840	\$972,990	\$12,605,305	
ADA	27,097	\$71.74	\$1,943,862	\$137,300	\$18,272	\$155,572	\$1,788,289	
General PT	33,793	\$71.74	\$2,424,214	\$131,400	\$22,788	\$154,188	\$2,270,026	
Total	198,567		\$17,946,371	\$1,148,850	\$133,900	\$1,282,750	\$16,663,621	

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Allocation

* Note: Due to rounding, numbers may not sum to the total.

Operating Expenses	FY 2021 Hourly Rate		
	Budget	FR	PT
Indirect Costs (fixed)	\$2,916,946	\$2,026,831	\$890,115
Indirect Cost Per Hour		\$14.72	\$14.62
FT Management Fee	\$972,502	\$674,287	\$298,215
Per Hour (Based on total service hours)		\$4.90	\$4.90
Subtotal Indirect Cost	\$3,889,448	\$2,701,118	\$1,188,330
Total Indirect Cost Per Hour		\$19.62	\$19.52
Sub-total Direct Costs	\$14,056,921	\$10,877,176	\$3,179,745
Direct Hourly Rate		\$79.00	\$52.22
TOTAL EXPENSES	\$17,946,369	\$13,578,294	\$4,368,075
FULLY LOADED HRLY COST		\$98.62	\$71.74
Advertising & Misc. Revenue Per Hour		\$0.67	
Total Operating Hours			
Fixed Route Hrs	137,677	69%	
Paratransit Hrs	60,890	31%	
Total	198,567		