



MINUTES

Joint Meeting of the Central Maryland Transportation & Mobility Commission and the Central Maryland Transportation & Mobility Consortium

February 27, 2018

Clive Graham of Howard County Transportation served as Chairperson of the meeting. Stephanie Dittman, the RTA, Office Manager of Corporation, served as the Secretary and recorded the meeting proceedings.

Mr. Allen Cornell called the meeting to order at 1:07 p.m. Present were:

Commissioner Members:

Allen Cornell, Chair
Ron Dillon, Vice Chair
Judith Davis
Michael Dyer
Robert Love

Commissioners Not Present:

Bradley Mims
John Spencer
Earl Armiger

Staff:

Cristin Tolen, RTA
Andrew Johnson, RTA
Stephanie Dittman, RTA
Ron Skotz, RTA
Suzanne Brown, RTA
Kevin Randall, RTA
Victor Jimenez, RTA
Elaina Evans, RTA
Gina Parnell, RTA
Maynard Nash, RTA
Crystal McGill-Belk, AAC
Clive Graham, Howard
Kathleen Donodeo, Howard
Anthony Foster, PGC

1. Approval of January 23, 2018 Joint Meeting of the Central Maryland Transportation & Mobility Commission and the Central Maryland Transportation & Mobility Consortium Meeting Minutes (7:20).¹

The January 23, 2018 meeting minutes were approved.

2. General Manager (GM) Report (18:48)

Cristin Tolen provided an overview of the January GM Report².

3. Bylaws Amendment – Commission Ethics (7:40)

Clive Graham reviewed a change outlined on page 4 of the Commission’s bylaws. He explained the change was needed because the Maryland ethics law only applies to boards and commissions that are designated by a state procedure.

Allen Cornell has requested that partner’s staff should inform their commissioners what ethics requirements they need to comply with by the March 27th meeting.

A motion to modify the bylaws as proposed was approved by consensus.

Action Item: Staff to provide individual jurisdictional ethics requirements by the March joint meeting.

4. January 2018 Financial Report (39:20)

Suzanne Brown provided an overview of the financial performance through January 2018.

5. RTA Proposed FY 2019 Budget Update (48:30)

Efforts will continue for the creation of the FY 2019 budget and will be discussed further at the March 27th joint meeting.

6. Transit Development Plan (TDP) Update (13:50)

Clive Graham anticipates presenting the final January draft TDP to the Howard County Council in April. Clive commented that the proposed revamping of routes is a good plan for service improvements for riders and bus operators.

Crystal McGill-Belk reported that Anne Arundel County has their TDP ready for council review.

¹ Minute references are to the meeting audio recording; see link on the TransitRTA.com/CMTMC website.

² Documents referred to in these minutes are posted on the Commission’s web page at <https://www.transitrt.com/monthly-meetings/>

7. Commission Webpage (48:50)

Cristin Tolen reminded the Commissioners that their bios and head shots are needed for the website.

8. Riders Advisory Council (51:12)

Clive Graham noted that he has two committed individuals to represent Howard County as members of the RAC. Each jurisdiction needs to provide two individuals to represent their jurisdiction on the RAC. Clive would like to begin RAC meetings in April.

9. Coordinated Fare Policy (1:05:57)

Kathleen Donodeo presented a proposed systemwide coordinated fare policy that would apply to all jurisdictions. It includes changes to the current fare structure and new reduced fare guidelines. The new fare policy would take effect July 1, 2018.

The Commission voted unanimously to move forward with a public hearing on the changes to be held at the April 24th Commission meeting. This will be an evening meeting (details below).

10. Other Business (1:42:45)

Maynard Nash will be leaving RTA effective March 15th.

A replacement for Prince George’s County Commissioner Brad Mims will be appointed due to his scheduling conflicts.

11. Adjournment (1:43:53)

The meeting was adjourned at 2:45 pm.

Future Meeting Dates:

Next Commission Meeting – Tuesday, March 27, 2018

Commission Meeting – Tuesday, April 24, 2018 from 5:00 p.m.- 6:00 p.m. (resume after Public Hearing). Public Hearing - Fare and Service enhancements and Route 501 – Tuesday, April 24, 2018 from 6:00 p.m.-7:30 p.m. at the RTA Administration Building.

Acronyms

GM	General Manager
PGC	Prince George’s County
RTA	Regional Transportation Agency
RAC	Riders Advisory Council